

Tool 53

Decision-Making Matrix

Key			
D	Decision-maker	AD	Approves/disapproves
AD	Joint decision-maker	R	Makes recommendation
I		I	Informs/provides input
M		M	Monitors and reports

Issue	School Board	District Superintendent	District Central Office	Principal	Vice Principal	Leadership Team	All Staff	Department Chair	Grade-Level Team	Other (Specify)
Adopt textbooks	D	AD	R							R Ad hoc textbook review committee
Teaching assignments				D				I		